



***Subject: Application form for Low Rental Housing
apartment***

*Mrs,
Mr,*

*After you have completed the form and you have **all the required documents**, you will need to contact our receptionist to make an appointment, with a Selection agent, at the following number **450 670-2733 ext. 321**.*

On the day of your appointment, be sure to bring the completed application form with photocopies of all required documents.

Thank you for your collaboration,

Selection department

***Note: IF CANDIDATE IS ACCEPTED, THE LEASE WILL
BE DRAWN IN FRENCH.***

**Mandatory documents to establish a request for a
Low Rental Housing apartment**

Income of every person, 18 years old and over, in your household

*Documents
enclosed*
✓

1.	Provincial tax report (Quebec income tax return) from the previous year, complete and signed including all statements (T4A, Relevé 5 and others)	<input type="checkbox"/>
2.	Provincial Notice of Assessment (mandatory)	<input type="checkbox"/>
3.	Notice of ruling from Social Welfare {Ministère de la solidarité sociale} (ask your agent)	<input type="checkbox"/>
4.	If you have any investments (ex. TFSA- RRSP- RRIF or savings account and current) or property (ex. land, travel trailer, cottage or country house) all documents certifying the total value (in Canada or foreign countries)	<input type="checkbox"/>
5.	Self-employed , business or occupation income and expenses	<input type="checkbox"/>
6.	Proof of Canadian citizenship (birth certificate) or legal immigrant status (permanent resident card)	<input type="checkbox"/>
7.	Proof of resident for the <u>past 2 years</u> , complete copy of current lease agreement and renewal or lease agreement	<input type="checkbox"/>
8.	Alimony payments received or made (statement of payment)	<input type="checkbox"/>
9.	Dependent child (birth certificate) and attestation of legal or shared custody of a child (at least 40% of the time) copy of the court judgment or document of family allowances from Retraite Québec	<input type="checkbox"/>
10.	School attendance letter from the teaching establishment, of the current year, for all full time students 18 year old and over.	<input type="checkbox"/>
11.	Victim of domestic violence certificate issued by a shelter for abused people, by a police force or by an establishment of the health and social services network	<input type="checkbox"/>
12.	For home owners (copy of mortgage balance and municipal and school taxes statements)	<input type="checkbox"/>
13.	Car registration	<input type="checkbox"/>
14.	Disabled person (Complete the annex - Autonomy questionnaire and provide a health specialist testimony on the capacity to stay alone in an apartment)	<input type="checkbox"/>

The admissibility of your request, its registration on the eligibility list and the renewal of your request are conditional as to the reception of these documents.

THANK YOU FOR BRINGING PHOTOCOPIES OF YOUR DOCUMENTS