



***Subject: Application form for Affordable Housing apartment***

*Mrs,  
Mr,*

*After you have completed the form and you have **all the required documents**, you will need to contact our receptionist to make an appointment, with a Selection agent, at the following number **450 670-2733 ext. 321**.*

***On the day of your appointment, be sure to bring the completed application form with photocopies of all required documents.***

*Thank you for your collaboration,*

*Selection department*

***Note: IF CANDIDATE IS ACCEPTED, THE LEASE WILL BE DRAWN IN FRENCH.***

**Mandatory documents to establish a request for a  
AFFORDABLE Housing apartment**

**Income of every person, 18 years old and over, in your household**

*Documents  
enclosed  
✓*

1.	<b>Provincial tax report</b> (Quebec income tax return) from the previous year, <b>complete and signed</b> including all <b>statements</b> (T4A, Relevé 5 and others)	<input type="checkbox"/>
2.	<b>Provincial Notice of Assessment</b>	<input type="checkbox"/>
3.	If you have <b>any investments</b> (ex. TFSA- RRSP- RRIF or savings account and current) <b>or property</b> (ex. land, travel trailer, cottage or country house) all documents certifying the total value ( in Canada or foreign countries)	<input type="checkbox"/>
4.	<b>Self-employed</b> , business or occupation income and expenses	<input type="checkbox"/>
5.	<b>Proof of Canadian citizenship</b> (birth certificate) or legal immigrant status (permanent resident card)	<input type="checkbox"/>
6.	<b>Proof of resident for the <u>past 2 years</u></b> , complete copy of current lease agreement and renewal or lease agreement	<input type="checkbox"/>
7.	<b>Alimony payments</b> received or made (statement of payment)	<input type="checkbox"/>
8.	<b>Dependent child</b> (birth certificate) and attestation of legal or shared custody of a child (at least 40% of the time) copy of the court judgment or document of family allowances from Retraite Québec	<input type="checkbox"/>
9.	<b>School attendance letter</b> from the teaching establishment, of the current year, for all full time students 18 year old and over.	<input type="checkbox"/>
10.	For <b>home owners</b> (copy of mortgage balance and municipal and school taxes statements)	<input type="checkbox"/>
11.	<b>Car registration</b>	<input type="checkbox"/>

The admissibility of your request, its registration on the eligibility list and the renewal of your request are conditional as to the reception of these documents.

**THANK YOU FOR BRINGING PHOTOCOPIES OF YOUR DOCUMENTS**